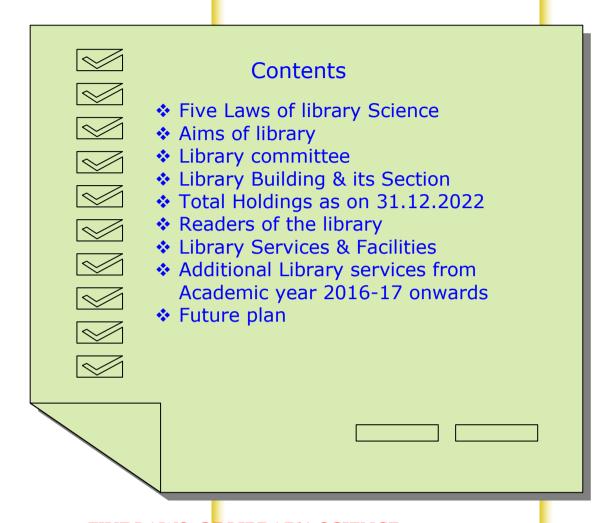
# D. B. Babasaheb Bahusaheb khanjire Shikshan sansthats

# NIGHT COLLEGE OF ARTS & COMMERCE, Ichalkaranjii LIBRARY PROFILE



Warm W<mark>e</mark>lcome to NAAC Peer Te<mark>a</mark>m



#### FIVE LAWS OF LIBRARY SCIENCE

Books are for use

Every Reader has his/her book

Every book has its reader

Save the time of the reader/staff

Library is a growing organism.

◆ Dr. S.R. Rangnathan. 19<mark>3</mark>1

The college has a well equipped airy, spacious and partially computerized library and reading room of 528.68 sq.mtr. First floor is used for stack room, circulation section and office administration, Boy's Study Room and Library Reference.

Library is a nucleus of teaching, learning and research process. Our College Library has been playing a vital role in over all development of the college since its inception.

#### O AIMS OF THE LIBRARY -

Various course and educational Programmes are taught in the college.

Our College library supports –

- 1) To develop collection of reading material useful for various courses.
- 2) To provide various library services and facilities to the readers.
- 3) To support research activity for its progress and qualitative development.
- 4) To preserve and conserve the collection of reading material in the library.
- 5) To support parent institution for developing quality of learning and teaching.

#### O BEST PRACTICES OF THE LIBRARY

- Assistance to poor and deserving students.
- Value Added services to differently able students
- User Orientation & Information Literacy to student.
- Career / Employment Information.
- Suggestion Box and timely Response.
- Displaying new arrivals.
- Organizing book exhibition.

#### O LIBRARY COMMITTEE: -

Every year the college constitutes Library Committee for its smooth functioning of its activities. The main objective of library committee is to decide and adopt policies to govern the management and programme of the library, to prepare the annual budget, rules and regulations of the library. The committee also looks into student's grievances, if any. The committee consists, of Principal as Ex-officio, Librarian as Secretary and senior faculty members. The committee formed for the year 2022- 2023 is as under.

**Library Advisory Committee** 

Sr.No.	Name of The Member	Designation	
1.	Principal Dr. P. D. Nare	Ex-Officio Chairman	
2.	Dr. R. <mark>L</mark> .Kore	Committee Chairman	l
3.	Dr. S.L.Randive	Member	
4.	Dr. S. <mark>S</mark> . Sayyed	Member	
5.	Dr G <mark>.</mark> B. Khandekar	Secretary	

Two meetings of library committee are organized in an academic year, i.e. one in first term and another second term.

# The Significant initiatives implemented by the Advisory Committee

- To provide E-library facility to the students & staff with open access and user friendly.
- To strengthen Book Bank facility for deprived, worker and economically poor students
- To arrange book-exhibition and new arrivals exhibition.
- To provide easy & friendly access to physically challenged students
- To help the library in getting adequate grants & allocate funds for various subjects.
- To suggest improvements in library services.
- To consider all matters, the chief librarian brings to its notice regarding library functions and services and suggests ways to improve them.
- To select books, journals and other reading materials needed for the departments.
- To have smooth functioning of the library activities regarding reference material & issues.
- To promote students & staff interaction to resolve difficulties.
- To promote quantitative and qualitative use of facilities.

#### O THE LIBRARY BUILDING AND ITS SECTIONS -

The college has a well equipped airy, spacious and computerized library.

- 1. Librarians Office
- 2. Computer Section
- 3. Circulation Section
- 4. Text Book Section
- 5. Main Stack Room
- 6. OPAC.
- 7. Reprography Unit.
- 8. Reference and periodical section
- 9. Study Room
- 10. Staff Reading Section

# O LIBRARY WORKING HOURS & SEATING CAPACITY OF THE READERS

DERS						
Particulars		Details & Co	mments			
Total area of the L (in Sq. Mts.)	ibrary	528.68 Sq. Mts				
<b>Total seating Capa</b>	<mark>city</mark>					
Reference and perisection	iodical	25 (Faculty members)				
Study Room		50				
Working Hours						
On Working days		3:00 р.т. то 9	0.45 p.m.			
On Holidays		Central Library	CLOSED			
		Study Room	10:00 а.т. то 05:00 р.т.			
On Examination da	ays	Central Library	3:00 р.т. то 9:45 р.т.			
		Study Room	8:00 a.m. to 12:00p.m.			
<b>During Vacation</b>		Usual Workin	g hours			
	Particulars  Total area of the L (in Sq. Mts.)  Total seating Capa Reference and persection Study Room  Working Hours On Working days On Holidays	Particulars  Total area of the Library (in Sq. Mts.)  Total seating Capacity Reference and periodical section Study Room  Working Hours On Working days On Holidays  On Examination days	Particulars  Total area of the Library (in Sq. Mts.)  Total seating Capacity Reference and periodical section Study Room  Study Room  Total seating Capacity Study Room			

#### O LIBRARY RESOURCES -

The Library has an extensive collection of books and journals covering all aspects of Arts, Commerce, Computer Science, Business Administration, Computer Application, Environmental Science, & specially Urdu, Library and Information Science etc.

The Periodical Section is a vital source for academic research and up - to - date - information. We subscribe 23 journals and periodicals of various subjects and seven newspapers with are made available to faculty members in their staff room and students Study Room.

#### **PURCHASE:**

- Purchase of current titles, journals and books are decided subject to budget.
- Indents list is placed before the Library Committee for approval.
- New titles and editions related to concerned subjects are purchased as and when they are published.
- In general, books are purchased throughout the year and journals once in a year.

#### **ENSURING USE:**

- Wide publicity is given by sending the list of new books and journals to the concerned departments and also placing on the notice board.
- The new books are displayed in the new arrivals section.
- Teachers recommend of new arrivals.
- Teachers also ask students to refer to certain books for assignments.

## Library Detail 2017-2018

Dataila		Exi	isting	Nev	wly added		Э	Total
Details	N	o.	Value- Rs.	No.	Value- Rs.	No.		Value- Rs.
Text Books	72	<b>3</b> 3	468161.00	8	470.00	724	1	468631.00
Reference Books	4836	(Sr)	242467.00	224	82713.00	4836	5	242467.00
Reference Books	3602	2 (U)	2130624.00	224	62/13.00	3820	5	2213337.00
e-Books	(N.I	List)	5000.00			N lis	st	5000.00
Journals / Periodicals	18		18200.00	21	18700.00	21		18700.00
e-Journals	01 (N lis	st)	5000.00	01 (N list)	5000.00	N lis	st	5000.00
Digital Database	N lis	st	0	NDL, DLI	0	NDL, I N lis		0
CD & Video	115	i	12250	0	0	115		12250
Others (specify)								
1) Library Rack	17		129100.00			17		129100.00
News Papers	0	7	12540.00	07	12540.00	07		12540.00

## Library Detail 2018-2019

D 4 11		Exi	isting	Nev	wly added		7	Total
Details	No	).	Value- Rs.	No.	Value- Rs.	No.		Value- Rs.
Text Books	724	<b>1</b> 1	468631.00	361	29395.00	7602		498026.00
Reference Books	4836	(Sr)	242467.00	224	82713.00	4836		242467.00
Reference Books	3602	(U)	2130624.00	224	62/13.00	3826		2213337.00
e-Books	(N.L	ist)	5000.00			N list	t	5000.00
Journals / Periodicals	18		18200.00	21	18700.00	21		18700.00
e-Journals	01 (N lis	t)	5000.00	01 (N list)	5000.00	N list	t	5000.00
Digital Database	N lis	t	0	NDL, DLI	0	NDL, D N list		0
CD & Video	115		12250	0	0	115		12250
Library Automation	Partial	ly		Partially		Partial	ly	
Others (specify)								
1) Library Rack	17		129100.00			17		129100.00
News Papers	09	)	13132.00	07	11533.00	07		11533.00

## Library Detail 2019-2020

Dataila		Ext	isting	Nev	Newly added		7	Γotal
Details	No	<b>)</b> .	Value- Rs.	No.	Value- Rs.	No.		Value- Rs.
Text Books	760	)2	498026.00	345	32585	7947		530611.00
Reference Books	4836	(Sr)	242467.00	224	82713.00	4836		242467.00
Reference Books	3602	(U)	2130624.00	224	62713.00	3826		2213337.00
e-Books	(N.L	ist)	5000.00			N list	t	5000.00
Journals / Periodicals	24		10813.00	24	10813	24		10813
e-Journals	01 (N lis	t)	5000.00	01 (N list)	5000.00	N list	t	5000.00
Digital Database	N lis	t	0	NDL, DLI	0	NDL, D N list		0
CD & Video	115		12250	0	0	115		12250
Library Automation	Partial	<mark>l</mark> y		Partially		Partial	ly	
Others (specify)								
1) Library Rack	17		129100.00			17		129100.00
News Papers	07	7	11533	06	9053	06		9053.00

## Library Detail 2020-2021

		Exi	isting	Nev	vly added		7	Total
Details	No		Value- Rs.	No.	Value- Rs.	No.		Value- Rs.
Text Books	794	<mark>1</mark> 7	530611.00	147	14395	8094		545006.00
Reference Books	4836	(Sr)	242467.00	224	82713.00	4836		242467.00
Reference Books	3602	(U)	2130624.00	224	82/13.00	3826		2213337.00
e-Books	(N.L	ist)	5000.00			N list	t	5000.00
Journals / Periodicals	24		10813.00	17	17050	17		17050
e-Journals	01 (N lis	t)	5000.00	01 (N list)	5000.00	N list	ţ	5000.00
Digital Database	N lis	t	0	NDL, DLI	0	NDL, D N list		0
CD & Video	115		12250	0	0	115		12250
Library Automation	Partial	<mark>l</mark> y		Partially		Partial	ly	
Others (specify)								
1) Library Rack	17		129100.00			17		129100.00
News Papers	07	7	11533	05	5028	05		5028

## Library Detail 2021-2022

Dataila		Ext	isting	Nev	wly added		7	Γotal
Details	No	<b>).</b>	Value- Rs.	No.	Value- Rs.	No.		Value- Rs.
Text Books	809	94	545006.00	85	15619.00	8184		560625.00
Reference Books	4836	(Sr)	242467.00	224	82713.00	4836		242467.00
Reference books	3602	(U)	2130624.00	224	62/13.00	3826		2213337.00
e-Books	(N.L	ist)	5000.00			N list	t	5000.00
Journals / Periodicals	24		10813.00	17	17050	17		17050
e-Journals	01 (N lis	t)	5000.00	01 (N list)	5000.00	N list	t	5000.00
Digital Database	N lis	t	0	NDL, DLI	0	NDL, E N list		0
CD & Video	150		12250.00	0	0	150		12250.00
Library Automation	Partial	<mark>l</mark> y		Partially		Partial	ly	
Others (specify)								
1) Library Rack	17		129100.00			17		129100.00
News Papers	07	7	11533.00	06	5265.00	06		5265.00

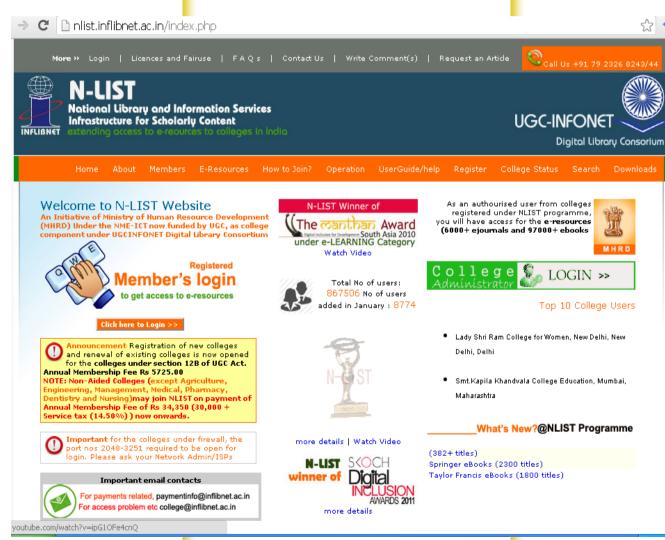
## Books Purchase from Last 05 year (Senior)

Year	New	Add Books	Cost	Total Books	Tota <mark>l</mark> cost
2017 – 2018		08	470.00	12077	7110 <mark>9</mark> 8.00
2018 - 2019		361	29395.00	12438	740 <mark>49</mark> 3.00
2019 - 2020		345	32585.00	12783	7730 <mark>7</mark> 8.00
2020 – 2021		152	14395.00	12825	7874 <mark>7</mark> 3.00
2021 - 2022		85	15619.00	13020	8030 <mark>9</mark> 2.00

#### O TOTAL HOLDING AS ON - 31 - 01 - 2023

	Senior Books	13020
	Junior Books	743
	UGC Books	3826
	Book Bank Books	192
	Gift Books	957
	Total Books	18738
NON Bo	ok Material	
	CD	150
	Audio Cassettes	10
Number	of Periodicals	23
News Pa	pers	07

#### \* N-List E-Resources from Inflibnet



#### 6) Total Cost of books as on 31–12-2022

Particulars	Sr. College	UGC
Books	13020	3826
Price	8,030,92.00	22,13,337. <mark>0</mark> 0
	Total- 16846	29¸77¸655. <mark>0</mark> 0

#### Addition of Books in the year 2022-23

Particulars	Sr. College	UGC	
Books	08		
Price	6294		

#### O COURSES TAUGHT IN THE COLLEGE -

- 1) First Year B.A., B. Com.,
- 2) Second Year B.A., B. Com.,
- 3) Third Year B.A., B. Com,
- 4) Certificate course of Library Management and three Career Oriented Courses

#### O READERS OF THE LIBRARY -

All the students, faculty members and non-teaching staff of the college are entitled to get the membership of the library.

Read	ers of t <mark>h</mark> e library are as follows	s - 2022-23
No.	Users	Quantity
01	Coll <mark>eg</mark> e Students	725
02	Teac <mark>h</mark> ing Staff	11
03	CHB Staff	20
04	Non-Teaching Staff	08
05	Readers from the society	15
06	Stud <mark>e</mark> nts of library	10
	man <mark>a</mark> gement course	
	Total Readers	789

#### O LIBRARY SERVICES AND FACILITIES -

The library has a key role in supporting the academic activities of the institution by establishing, maintaining are promoting the following library and information services, both quantitatively and qualitatively.

#### 1. Borrowing facility -

Borro	wing facility -				
No.	Users		Quant	ity	Duration
01	Each Student		01		07 Days
02	Meritorious Stu	ident	02		07 Days
	(Specially we l	oorrowing da	ily boo	oks for	student)
03	Faculty Membe	ers	No	Limit	One
			to	issue	academic
			books	3	year
05	Non-Teaching	Staff	05		01 Month
	Other Ro	eaders	01		15 Days

Books for competitive examinations such as MPSC, UPSC, NET/SET, books are also issued on the identity cards.

Current journals are displayed on racks and the back issues are issued for seven days.

#### 2. Book Bank Facility -

A set of text books is issued between **Meritorious Student** & Needy students of Senior College for the academic year as per their demand.

#### 3. Journals -

Current issues of journals and periodicals are in the "Reference and Periodical Section" and are made available to students and faculty members.

Back issues of journals and periodicals are issued for home-lending for a week.

#### 4. Open Access -

Open Access facility to staff members, available for effective use of library resources.

#### 5. Study Room-

Study Room Facility is available to students and faculty members, during the library hours. i.e. 3:00 P.M. TO 9.45 p.m

#### 6. Reprography -

Reprography facility is available to all student, staff members & researchers.

#### 7. Current Awareness Service - (CAS) -

Every month new arrival is also displayed on the notice board for information of students. New arrivals (books) are displayed on Display Stand for seven days.

#### 8. Selective Dissemination of Information (SDI) -

The SDI Service is given daily to faculty and students by supplying update current affairs, News paper clipping, latest books, etc.

#### 9. Reference Service -

The reference books are made available to the readers during library hours. The personal assistance as guidance and help is provided, if required to the new readers to make use of the reference book.

- Assistance in location of publications, use of the OPAC, use of computers to access information & the use of basic reference sources.
- Assistance in identifying Library materials user needed.
- Answering users quarries.
- Provides referral services to the students as well as staff

#### 10. Question Papers, syllabus -

The sets of university examination question papers & syllabus are made available to faculty and students from the library.

#### 11. Inter Library Loan Facility -

The library can borrow the books from other libraries or issues the books to other libraries on Inter Library Loan Basis for a limited period of time. Some

of the staff members are also the members of Shivaji University Library and make use of University Library according to their need. Our library can borrow or issue the books to the following libraries.

- 1. DK. ASC. College Ichalkaranji
- 2. Samajwadi prab<mark>h</mark>odhani . Ichalkaranji
- 3. Ravindranath Tagaore vachnalaya Ichalkaranji
- 4. Jaywant mahavi<mark>d</mark>yalaya Ichalkaranji
- 5. A.R. P. Kanya m<mark>a</mark>havidylalya, Ichalkaranji
- 6 Venkatesh mahavidyalaya Ichalkatanji
- 7. Apate vachan mandir , Ichakaranji

#### 12. User Orientation -

Orientation to the fresh students for effective use of library and awareness about the services are given in the month of June / July of each year.

#### 13. Library AUTOMATION -

Our college library is computerized. The library uses software developed by, **Biyani Technology's Library Management**, for library automation. OPAC is provided for searching of documents. The library is having two terminals for daily routine work.

- TOTAL NUMBER OF COMPUTERS FOR PUBLIC ACCESS 01
- TOTAL NUMBERS OF PRINTERS FOR PUBLIC ACCESS- 01
- INTERNET BAND WIDTH/SPEED 100MBPS

#### 13.1 OPAC-

Users can search Books, by author-wise, title-wise, subject-wise etc. from terminal in the library. They can access non-book materials thesis/dissertation, bound volumes CD ROM's etc.

Link for OPAC: <a href="http://lmsnc.bterp.org/Layout/Browse/105">http://lmsnc.bterp.org/Layout/Browse/105</a>

#### 13.2 ELECTRONIC RESOURCE MANAGEMENT PACKAGE FOR E-JOURNALS -

The Library has subscribed INFLIBNET- N-List which provides facilities such as open access journals, Full text journals Indian & Foreign, and free e-journals packages are available on the Internet.

#### 13.3 Federated searching tools to search articles in multiple databases

- Maximum utilization of free online databases available N-LIST
- Shivaji University Library portal

#### 13.4 LIBRARY WEBSITE -

LIBRARY DETAILS ARE AVAILABLE IN THE COLLEGE WEBSITE

#### 13.5 IN-HOUSE/REMOTE ACCESS TO E-PUBLICATIONS -

- Users can access these facilities through INFLIBNET Consortium and Up-to-date databases
- CDs, DVDs, on various topics

#### 13.6 Institutional Repository

- Collection of M.Phil and Ph.D Thesis
- Collection of Completed Minor Research Project By the Faculty
- Collection of Completed B.Lib, M.Lib Project
- Collection of College Magazine 'Nishant'

#### 13.7 Content management system for e-learning:

➤ Collection of PPT by faculty

#### 14. New Arrivals-

New Arrivals (books) received by the library are displayed on "Display Stand" for seven days and get the information teachers and students.

#### 14.1 New Information notification

Information regarding Competitive Exams, Conference, Workshop, Important Notices, Staff Publications, Daily News etc., are displayed on the notice board & college website

#### 15. Internet & Downloading Facility

The Internet facility is made available free for students and staff for surfing & guidance to download materials from website. Students can download the articles, videos for educational purpose etc., to download the system and to student pen drives and CD ROM's

#### 16. Special facilities for visually/physically challenged persons

- Physically challenged persons are given all possible assistance by the staff and other students for making use of library facilities
- Priority for library services to visually/physically challenged persons.

#### 15. Other Curricular activities -

- 1. Orientation to the new students for effective use of library.
- 2. Guidance to Second year college students for their projects e.g. Environment Students.
- 3. Notification of changes in curriculum if any, from time to time to faculty and students.
- 4. To encourage and promote the reading habits of the students and faculty
  - a) Library organizes book exhibitions from time to time.
  - c) Library o<mark>r</mark>ganizes Poster Presentation for Compe<mark>titive Exam</mark> Students
  - b) To create awareness, about the library and its functions and to encourage students, we run Library Management Course of Adult continuing education department of shivaji university, Kolhapur are started by the library from, 2003-2004 to 2021-22 respectively.
  - d) The Librarian has been counseling the students from vernacular medium to improve their language proficiency. The special collection of short stories, essays, and other fiction books are being issued to the students. Most of the students are availing this facility.
  - e) The Librarian is providing consultancy service to the Public Libraries and other colleges and University Library.
  - f) The Librarian is handling the College official website.

#### 16. LIBRARY AND INFORMATION SCIENCE EDUCATION CENTRE –

The Library and Information Centre of our College has been conducting a "Certificate Course in Library Management" Since 2000. It is a short-term course specifically designed for the student who has acquired minimum SSC qualification and who wishes to do their Career in Library & Information Science

This course is conducted on every year April to June from 02 PM to 5 pm. In the Academic year 2020-2021, 10 students have taken admission.

#### ADDITIONAL SERVICES FROM THE ACADEMIC YEAR 2020-2021 ONWARDS

- 1. Night college of Arts & Commerce, library has offered additional library services to the readers. We have increased half an hour's library working hours.
- 2. On Sunday, if students require the library services are made available from 10 am to 5 pm to the readers.
- 3. 'Reference and periodical section' have been started.
- 4. For smooth and efficient library working 'Library Management ' library software has been installed and library has been fully computerized. Two terminals are connected.

# Collection - Addition of books and reading materials During the last five years (Sr. college. and UGC)

#### **Books Purchase from Last 05 year (Senior)**

Year	Nev	Add Books	Cost	Total Books	Tota <mark>l cost</mark>
2017 – 2018		08	470.00	12077	7110 <mark>9</mark> 8.00
2018 - 2019		361	29395.00	12438	740 <mark>49</mark> 3.00
2019 - 2020		345	32585.00	12783	7730 <mark>7</mark> 8.00
2020 – 2021		152	14395.00	12825	7874 <mark>7</mark> 3.00
2021 - 2022		85	15619.00	13020	8030 <mark>9</mark> 2.00

#### > FUTURE PLANS -

- 1. Arrange Book Ex<mark>hi</mark>bition.
- 2. Develop Collection of Research.
- 3. Conduct Seminar for Library Professional
- 4. Automation of in-house factors of all the sections of the library.
- 5. To establish networking with other college and University Libraries.
- 6. To start indexing and abstracting service of periodicals in the library.

#### LIBRARY RULES FOR STUDENTS -

#### A. General:-

- 1. Identity Card is compulsory for all enrolled students for availing of library facilities.
- 2. Identity Card will be issued by the librarian on presentation of admission receipt and photograph along with prescribed application form.
- 3. Duplicate Identity Card will be issued after payment of Rs. 35/- along with prescribed application form.
- 4. Misbehavior and misuse of Identity Card is an offence and the student responsible for the same is liable for disciplinary action.
- 5. Suggestion box is kept in the library. Constructive suggestions/complaints are entertained.
- 6. In case of any grievances the users should contact to Librarian or Principal.
- 7. Readers of the library may recommend resources for procurement. The library will procure the books and journals on approval by the principal.

#### B. Issue Section -

- 1. One Borrowers Ticket is issued free of cost to each student.
- 2. One Books are issued on the Borrower's Ticket and they can be retained with the reader only for 0ne to seven days.
- 3. Reference books are not issued out; however, they are made available in the library during library hours.
- 4. Students can borrow books on "Borrower's Ticket" as per the convenience.
- 5. Books and other reading materials borrowed by the readers are liable to recall back at any time and shall be returned within 24 hours.

- 6. Overdue Charges of Rs. 2/- per day will be charged for overdue.
- 7. Students should take care of the books issued to them. They should inform about missing pages of the books to the library staff immediately after the receipt in the book.
- 8. The lost/torn books are to be replaced with the latest edition, otherwise double price of the book will be charged or Replace the Same Book.

#### C. Study Room:

"Study Room" is kept open from 3:00 p.m. TO 9.45 p.m on all working days.

- 1) No admission is permitted in study room without Identity Card.
- 2) Students can borrow text books, journals; question paper sets on their Identity Card in the study room.
- 3) Books / Study materials issued in the study room will have to be returned before leaving the study room.
- 4) Indiscipline/ misbehavior of the student will be liable for the disciplinary action.

Utilization Chart to the library collection

Sr. No.	Particulars		Comments (if any)
1	Average number	of walk-ins	2 <mark>0</mark> 0 per month
2	Average number	of books issued/returned	54 per month
3	Ratio of library b	ooks to students enrolled (18738/783)	1 <mark>:24</mark>
4	Average number	of books added during last Five years	1 <mark>9</mark> 0
5	Average number	of login to OPAC	1 <mark>0</mark>
6	Average number	of login to e-resources	1 <mark>3</mark>
7	Average number	of e-resources downloaded/printed	5
8	Number of infor	mation literacy trainings organized	01
9	Details of "weed	ing out" of books and other materials	Nil

# Library staff Supports to the students and teachers of the college.

The Library staff provides following support to the students and teachers

 The personal assistance as guidance and help is provided to Issuing, returning books, periodicals and journals

- Helping the staff/students while searching databases, downloading articles, scanning required articles, providing printouts of the articles. Audio-Visual Aids are provided with information.
- For Book Bank scheme for the benefit of deprived, needy & physically challenged students.
- The Internet facility is made available for students and staff for surfing & guidance to download materials from website. Syllabus copies and Question Paper Sets of previous Examinations are made available.
- The latest arrivals are stacked & displayed prominently on a separate shelf. Providing required information at the right time

#### > Feedback from Users

The suggestion box has been placed at the entrance of the Library. The users drop their feedback in it. The suggestions are placed before the Library Committee for implementation & improvements.

#### **► LIBRARY STAFF**

Sr.No.	Name		Designation
01	Dr. Khand	lekar G.B	Librarian
02	Mr. D.B. A	Awale	Library Attendants (Retired)
03	Mr. K.S.Pa	dwale	Library Attendants (Retired)

The library welcomes suggestions from users in order to improve its services to its reader.

#### WORK DISTRIBUTION TO THE LIBRARY STAFF:

Sr.No.	Name		Responsibility	Designation
01	Dr. Khandekar	G.B.	1.Library development and	Li <mark>b</mark> rarian
			Administration	
	[B.A., B.Lib, M.L	ib, M.Phil,	2. Supervision	
	SET, Ph.D		3. Acquisition of Periodicals	
			4. User Orientation	
			5.Control over library dues, staff	
			and Students	
			6. Study room administration	
			7. Subject wise expenditure	
L	ib. Attendants:			
01	Mr. D.B. Awal	2	Book Issuing, Shelving and	Li <mark>b.</mark> Att
	IX Pass		cleaning.	

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#### APPENDIX - I List of journals 2022-23

Sr.	Title	2	Language		Title	1	Language
No.							
1	नोकरी संदर्भ		मराठी	1	Takmil		URDU
2	चाणकय मंडळ		मराठी	2	Bebaak		URDU
3	स्पर्धा परिक्षा		मराठी	3	Khartass		URDU
4	आपलं करिअर		मराठी	4	Lokrajya		URDU
5	ड्रिम		मराठी	5	Goolboote		URDU
			English				
6	तनिष्का		मराठी	6	Alrisala		URDU
7	प्रिय रसिक		मराठी	7	Aazbag		URDU
8	प्रबोधन प्रकाशन ज्योती		मराठी	8	Tarshil		URDU
9	साधना साप्ताहीक		मराठी	9	Teahar re nam		URDU
10	अक्षरगाथा		मराठी	10	Shayyer		URDU
11	अक्षरवाड <b>Á</b> य		मराठी				
12	ललित मासिक		मराठी				
13	समिक्षा		हिंदी				
14	शिक्षण संËमण		मराठी				
15	योजना		मराठी				
16	लोकराज्य		मराठी				
17	Ëंडा विश्व		मराठी				
18	University News		English				
19	The Jr. of English Lar		English				
20	Indian Jr. of Account	ing & Finance	English				
21	Down To Earth		English	_			

# APPENDIX - I List of journals Subject wise 2022-23

Sr.No.	Title	Title DevNagari	Frequency	Language	Sı	<mark>ı</mark> bject
1	Economics and Political Weekly		Weekly	English	Economics Science / C	
2	Lokrajya	लोकराज्य	Monthly	Marathi	Political S	<mark>ci</mark> ence
3	Shikshan Sankraman	शिक्षण संËमण	Monthly	Marathi	Education	
4	University News		Weekly	English	Higher Ed	ucation
5	Spardha Pariksha	स्पर्धा परिक्षा	Monthly	Marathi	Career and Exams	Competitive
6	Nokari Sandarbha	नोकरी संदर्भ	Monthly	Marathi	Career and Exams	Competitive
7	Chanyaka Mandal	चाणकय मंडळ	Monthly	Marathi	Career and Exams	Competitive
8	Apale Career	आपलं करिअर	Monthly	Marathi	Exams	Competitive
9	Yojana	योजना	Monthly	Marathi	Economics	Commerce /
10	Sadhana	साधना	Weekly	Marathi	General	
11	Tanishka	तनिष्का	Monthly	Marathi	General	
12	Dream	ड्रिम	Monthly	Marathi	General	
13	Akshagatha	अक्षरगाथा	Monthly	Marathi	Literature	
14	AksharVagdamay	अक्षरवाड <b>A</b> य	Monthly	Marathi	Literature	
15	Lalit	ललित मासिक	Monthly	Marathi	Literature	
16	Priya Rasik	प्रिय रसिक	Monthly	Marathi	Literature	
17	Samiksha	समिक्षा	Quarterly	Hindi	Hind. Lit	
18	Prabodhan Prakashan Jyoti	प्रबोधन प्रकाशन ज्योती	Quarterly	Marathi	Social Science Commerce	
19	Kridsha Vishwa	Ëंडा विश्व	Monthly	Marathi	Sports	
20	The Jr. of English Language Teaching		Monthly	English	English	
21	Indian Jr. of Accounting & Finance		Monthly	English	Commerce	,
22	Down To Earth		Monthly	English	Geography	
23	Co-operator		English	English	Economics	Commerce /

## News papers

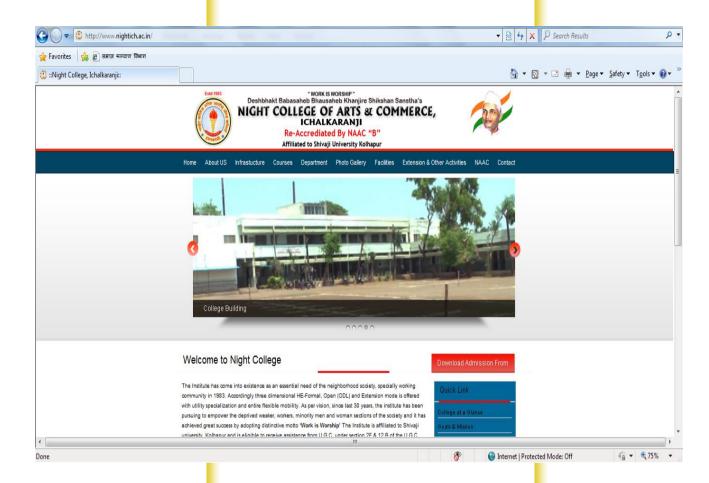
Sr. No.		Title	Language
1	The Tim	nes of India	English
2	Loksatta	ı	Marathi
3	Pudhari		Marathi
4	Sakal		Marathi
5	Lokmat		Marathi
6	Tarun B	<mark>h</mark> arat	Marathi
7	Mahasat	ta	Marathi

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Sr. No.	Name of Articl	e	Sr. Qty.
1	Plastic Chair		12
2	Wooden work T	able	01
3	Table Small		04
4	Photos		25
5	Clock		01
6	Suggestion Box		01
7	Newspaper Star	nd	02
8	Computer		03
9	Printer HP Lase	r jet	01
10	Book Rack		15

11	Notice Board		02
11	Godrej Store		02
12	UPS APC		03
13	Library Stack		01
14	Magazine Cat	<mark>o</mark> inet	02
15	New Arrival s	tand	01
16	Book Card Tr	ay	01
17	Fans		06
18	Tubes		12
19	White Board		01
20	Library Softw	are	01
21	HP Printer		01

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